

Local Offer: Guidance for Primary Schools/Academies

Teaching and Learning

- What additional support can be provided in the classroom?
- What provision do you offer to facilitate access to the curriculum and to develop independent learning? (This may include support from external agencies and equipment/facilities.)
- Staff specialisms/expertise around SEN or disability.
- What ongoing support and development is in place for staff regards supporting children and young people with SEN?
- What arrangements are made for reasonable adjustments and support to the child during tests and SATs?

Notes

All staff have regular training on all aspects of SEND.
 Inclusion Space launching in Autumn 2018 which includes a Sensory Space.
 Deliver interventions to support SEND e.g. Precision Teaching, Numicom etc.
 Encourage independence through class teacher/ TA support.
 Pupil premium report.
 Dyslexia specialist appointed.
 Large SEND Team with a range of expertise.
 Monitoring of class teaching and interventions.
 Support and adaptations during tests and SATs available in line with the assessment and reporting arrangements.

Annual Reviews

- What arrangements are in place for review meetings for children with Statements or Education, Health and Care (EHC) Plans?
- What arrangements are in place for children with other SEND support needs?

Notes

Annual reviews occur once a year.
 We follow the SEND Code of Practice.

Keeping Children Safe

- How and when will a risk assessment be done? Who will carry out the risk assessment?
- What handover arrangements will be made at the start and end of the school day? Do you have parking areas for pick up and drop offs?
- What arrangements will be made to supervise a child during breaks and lunchtimes?
- How do you ensure my child stays safe outside the classroom? (e.g. during PE lessons and school trips)
- Where can parents find details of policies on bullying?

Notes

Medicines Policy.
Physical restraint training (Team Teach) for designated staff members.
Child Protection and Safeguarding Policy.
Anti-bullying Policy (plus child and parent friendly policy).
Supervised break and lunch times with correct ratios.
Risk assessments for school trips.
Designated Educational Visits Coordinator.
Various staff Fire Marshall trained.

Health (including Emotional Health and Wellbeing)

- What is the school's policy on administering medication?
- How do you work with the family to draw up a care plan and ensure that all relevant staff are aware of the plan?
- What would the school do in the case of a medical emergency?
- How do you ensure that staff are trained/qualified to deal with a child's particular needs?
- Which health or therapy services can children access on school premises?

Notes

Medicine Policy and Care Plans.
Pastoral Support: Art Therapist, Therapeutic Drama, Therapeutic Yoga and Learning Mentor support.
Curriculum for Life pilot school.
Variety of TAs trained in first aid and updated regularly.
Early Help Assessments led by the Family Team.
School Nurse works alongside children, parents and staff.
Speech and Language and Educational Psychologist Support.

Communication with Parents

- How do you ensure that parents know “who’s who” and who they can contact if they have concerns about their child?
- Do parents have to make an appointment to meet with staff or do you have an Open Door Policy?
- How do you keep parents updated with their child’s progress?
- Do you offer Open Days?
- How can parents give feedback to the school?

Notes

Admissions Policy shared on website and at admission.
Parent Mail and Social Media.
Parents Evenings- at least termly.
Monthly Newsletter.
Parent notice boards.
Transition meetings.
Parent workshops.
Community Events at the Link.
LPPA award.

Working Together

- Do you have home/school contracts?
- What opportunities do you offer for children to have their say? e.g. school council
- What opportunities are there for parents to have their say about their child’s education?
- What opportunities are there for parents to get involved in the life of the school or become school governors?
- How does the Governing Body involve other agencies in meeting the needs of pupils with SEN and supporting their families? (e.g. health, social care, voluntary groups)

Notes

Home-school contracts.
Parent Governors.
Community Café/School Council- meet each fortnight.
Inclusion questionnaires filled in by children and revisited.
Parent View.
Parent evaluations of parent/ community events.
Parent view box in the hall.

What Help and Support is available for the Family?

- Do you offer help with completing forms and paperwork? If yes, who normally provides this help and how would parents access this?
- What information, advice and guidance can parents access through the school? Who normally provides this help and how would parents access this?
- How does the school help parents with travel plans to get their child to and from school?

Notes

Family Team available daily for advice, support and with help with paperwork.
Parents Evenings.
ESOL Course for Parents.
Parent drop ins to see the School Nurse.
Signposting to appropriate agencies.
Referrals to multi-agencies if required.
Parent courses.

Transition to High School

- What support does the school offer around transition? (e.g. visits to the high school, buddying)

Notes

Transition meeting for all parents and children.

Support filling in transition forms.

SEND children provided with extra transition visits to high school to meet pastoral needs.

Advice for parents.

Extra-Curricular Activities

- Do you offer school holiday and/or before and after school childcare? If yes, please give details.
- What lunchtime or after school activities do you offer? Do parents have to pay for these and if so, how much?
- How do you make sure clubs and activities are inclusive?
- How do you help children to make friends?

Notes

Afterschool clubs mon, Tues and Thurs.

Breakfast Club daily 8am – 9am.

Afterschool provision daily 3.30pm – 6pm.